

PEPIN COUNTY EOP

ANNEX C Resource Coordination

Developed: November 5, 1992

Updated: November, 1994
November, 1995
November, 1996
December, 1997
December, 1998
December, 1999
June, 2001

Plan Revision: February 2003
Updated: February, 2004
August 2008
August 2010

ANNEX C (RESOURCE COORDINATION)

I. PURPOSE

This annex provides a guideline for the coordination of personnel, equipment and agencies needed in response and recovery from a disaster or other major incident.

II. CONCEPT OF OPERATIONS

The county will assist affected municipalities with resource coordination. The county will also support the coordination of volunteer activities and donated goods and services. The county will manage information, logistics, finances, administrative support and provide an inventory of resources available from government agencies, non-profit organizations and private contractors. Annex A (Direction and Control) outlines the process for coordinating local and county agencies' resources.

Specialized resources, especially those from federal agencies and other states, will be requested and coordinated through Wisconsin Emergency Management (WEM). In particular, the Weapons of Mass Destruction (WMD) Appendix to Annex D (Law Enforcement) describes the available state and federal assets as available in a WMD incident response.

During the recovery phase, all agencies are expected to support continuing operations with equipment and staff.

III. RESPONSIBILITIES AND TASKS

A. County Emergency Management

Response

1. Request resources from county, state and mutual aid agencies; non-profit and volunteer (VOAD) organizations and private contractors.
2. Implement a system to record, direct and track all resources (including hours donated by volunteer laborers) being activated and all associated costs.
3. Prioritize requests for resources to meet basic needs (e.g., potable water, food, emergency power.)
4. Prioritize the distribution of resources to the areas of highest need.

ANNEX C (RESOURCE COORDINATION)

5. Designate a county agency to request and coordinate volunteer activities.
6. Identify secure facilities and the necessary infrastructure and support from which resource coordination and distribution activities are conducted. Identify shortfalls or gaps in the local ability to support such activities and request additional resources to fill gaps.
7. Identify the types of personal protective equipment (PPE) required for volunteers. If PPE is needed, ensure that it is acquired, issued and users are trained on proper usage before they respond to the field.
8. Identify and obligate transportation resources for goods and people. Factor requirements for special needs populations into requests.
9. Support local efforts to coordinate (i.e., receive, sort, warehouse, distribute) donated goods and volunteer services.
10. Enact a system to register volunteers and to coordinate and document their activities (e.g., training, responsibilities, injuries, equipment.) This ensures volunteers are covered under s. 166 for workers' compensation, etc.
11. Coordinate with county board and agencies to activate Continuity of Operations/Continuity of Government plans as needed. **(See Attachment 2).**
12. Work with appropriate agencies to coordinate debris removal.

Recovery

1. Reconsider resource interventions and reassign or dismiss as needed. Rehabilitate or restock resources to a state of readiness.
2. Review contracts for goods and services with staff (e.g., legal counsel, WEM, FEMA) to ensure quality.
3. Issue media releases with guidance to help protect the public from inappropriate business practices.
4. Work with appropriate agencies to coordinate debris removal.

ANNEX C (RESOURCE COORDINATION)

B. Volunteer Agencies

Response

1. Coordinate activities with county emergency management or designee.
2. Provide services as requested.

C. Other Supporting Agencies

Response

1. Mobilize resources dispatched to the affected area and track their disposition.
2. Utilize resources to conduct operations in support of local response.
3. Record and report to county emergency management the costs of utilizing the resources for disaster or emergency operations.

ANNEX C (RESOURCE COORDINATION)
Attachment 1 (Signature Page)

ANNEX C (RESOURCE COORDINATION)
Attachment 1 (Signature Page)

The undersigned have hereby reviewed and approved Annex C of the County
Emergency Operations Plan.



County Board Chairperson

7-28-2010
Date



Emergency Management Director

7-28-2010
Date

ANNEX C (RESOURCE COORDINATION)
Attachment 1 (Signature Page)

ANNEX C (RESOURCE COORDINATION)
Attachment 2 (Continuity of Operations Plan)

The Pepin County Continuity of Government Operations Plan was completed in August, 2003. This Plan can be found in the Emergency Management Office.