

**ADRC of Buffalo and Pepin Counties
Governing Board Meeting Minutes
March 13, 2025**

Committee/Board: Aging and Disability Resource Center of Buffalo and Pepin Counties Governing Board

The meeting was called to order at 10:02am by Chair Colleen Flynn. This meeting was held via Zoom, and in person at the Buffalo County Government Building Board Room in Alma, WI.

Roll Call: Members Present in-person: None

Member Present via Zoom: Jodie Anderson, Jim Hubert, Debbie Betthouser, Kathy Sweeney, Colleen Flynn, Elizabeth Bauer.

Members Absent: Steve Nelson, Lynn Reinhardt

Others Present in-person: Cammi Catt-DeWyre

Others Present via Zoom: Tammy Wegner, Jennifer Nelson, Michelle Brown

Public Comments on Agenda Items: There were no public comments.

Approval of Agenda for March 13, 2025: Motion by Jim Hubert, second by Elizabeth Bauer to approve the agenda as presented. All those present in favor via voice vote, none opposed, motion carried.

Approval of Minutes from November 7, 2024, ADRC Governing Board Meeting: Motion made by Debbie Betthouser, second by Elizabeth Bauer to approve minutes from the Nov 7, 2024 ADRC Governing Board meeting as presented. All those present in favor, none opposed, motion carried.

Reports:

ADRC Specialists presentation by Specialists, Jennifer Nelson and Michelle Brown, sharing what assistance and services are provided by our ADRC Specialists, as well as some data about these services or needs specific to our area. A copy of today's PowerPoint will be emailed to members of this committee. This advisory board is interested in drafting a Resolution or communication ideas to advocate to our legislatures on the importance of helping to financially support in-home services. Also encourage everyone to send letters as average consumers, not only ADRC Governing Board members.

ADRC/Aging Financial Report - Financial reports from Karen Amsrud were provided ahead of this meeting. Updated budgets for ADRC and EBS through Dec 31, 2024. There is still one December claim and a year-end claim that has not been paid out yet, so more revenues will be coming. She explained how the MA Match Funding works. We are a little bit over budget but because that MA Match piece is higher than anticipated, Ms. Amsrud does not expect any issues with the final budget. As is typical, both counties do end up needing to use some tax levy for Elder Benefit services. No other questions from board members.

ADRC Manager's Report – Cammi highlighted a few details about her report which was included in the packets prior to this meeting day.

Business Items:

2024-2025 ADRC Governance Contract – changes to the most recent agreement were provided and discussed. This is currently under routine review by Pepin County's Corporate Counsel. This is purely informational to this governing committee, as final approval is required by both the Pepin and Buffalo County Human Services boards.

Cammi presented recognition of Jim Hubert who has served as the Buffalo County Physical Disability representative on this ADRC Governing Board for the maximum term limit of six years.

Motion by Elizabeth Bauer, second by Jodie Anderson to recommend re-appointment of Kathy Sweeney as Pepin County Intellectual Disability Representative, re-appointment of Colleen Flynn as Pepin County Elder

Representative, and re-appointment of Debra Betthausen as Buffalo County Elder Representative to this ADRC Governing Board. All those present in favor via voice vote, none opposed, motion carried.

Motion by Elizabeth Bauer, second by Kathy Sweeney to convene into Closed Session per s. 19.85 (1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to Discuss Appointment of Consumer Member to the ADRC Governing Board. Roll Call votes: Jodie Anderson-yes, Elizabeth Bauer-yes, Jim Hubert-yes, Deb Betthausen-yes, Kathy Sweeney-yes, Colleen Flynn-yes. All in favor, motion carried. Recording was paused and any public attendees left the room or were moved to the Zoom Waiting room and Closed Session convened at 11:07am.

Motion by Jodie Anderson, second by Jim Hubert to adjourn closed session. Roll Call votes taken: Jodie Anderson-yes, Elizabeth Bauer-yes, Jim Hubert-yes, Deb Betthausen-yes, Kathy Sweeney-yes, Colleen Flynn-yes. All in favor and motion carried. Recording resumed and any public was allowed back in the room/out of Zoom Waiting Room, and Closed Session adjourned at 11:11am.

No action was taken in Closed Session. Motion by Elizabeth Bauer, second by Kathy Sweeney to appoint Teresa Vettrus as Buffalo County Physical Disability Representative of this ADRC Governing Board. Roll Call votes taken: Jodie Anderson-yes, Elizabeth Bauer-yes, Jim Hubert-yes, Deb Betthausen-yes, Kathy Sweeney-yes, Colleen Flynn-yes. All in favor, none opposed, motion carried.

Board Member Reports/Comments: None

WestCAP Board Update – Kathy Sweeney, liaison between WestCap and this ADRC Governing Board, attended her first meeting recently. Three different members of that board commented to Kathy that the Buff/Pepin ADRC is the best ADRC in this eight-county community action consortium. Shared their mission statement and a little more about how the board is comprised and some of the work they do. Talked about the impact of unexpected decreased funding that happened in January; a contingency planning session was held after that to better prepare for the possibility of that happening again. Interestingly, WestCAP does not have the capability of determining what age groups are served with WestCAP funding.

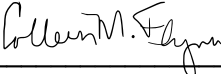
Next Meeting Agenda Items: Welcome Terri Vettrus; routine new committee tasks such as appointment of standing chair, 1st vice chair, and 2nd vice chair.

Next Meeting Date/Time/Location: Next meeting will be held Thurs May 29, 2025 at 9:00am. This will be held in the County Board Room at the Pepin County Government Center in Durand, WI, as well as via Zoom.

Adjournment: Motion by Jodie Anderson, second by Debbie Betthausen to adjourn the meeting. Chair Flynn declared the meeting adjourned at 11:32am.

Respectfully submitted by: Tammy Wegner, Administrative Manager, Pepin County

Approved by the ADRC Governing Board on May 13, 2025.



ADRC Chairperson