

**ADRC of Buffalo and Pepin Counties
Governing Board Meeting Minutes
August 20, 2025**

Committee/Board: Aging and Disability Resource Center of Buffalo and Pepin Counties Governing Board

The meeting, held via Zoom only due to lack of in-person interest, was called to order at 9:00am by committee chair, Colleen Flynn.

Roll Call: Member Present via Zoom: Jodie Anderson, Lynn Reinhardt, Terri Vettrus, Debra Betthausen, Kathy Sweeney, Colleen Flynn, Elizabeth Bauer

Members Present in-person: None

Members Absent: Steve Nelson

Others Present via Zoom: Cammi Catt-DeWyre, Tammy Wegner, Angie Schlosser, Julie Nelson

Introductions: Introduction of Pepin County's new Account Specialist for Human Services/ADRC, Lisa Schuh. Each board member introduced themselves.

Public Comments on Agenda Items: There were no public comments.

Approval of Agenda for August 20, 2025: Motion by Jodie Anderson, second by Elizabeth Bauer to approve today's agenda as presented. Voice Vote: all those present in favor, none opposed, motion carried.

Approval of Minutes from May 13, 2025, ADRC Governing Board Meeting: Motion made by Jodie Anderson, second by Elizabeth Bauer to approve minutes from the May 13, 2025 ADRC Governing Board meeting as presented. Roll Call votes taken: Terri Vettrus-yes, Deb Betthausen-yes, Kathy Sweeney-yes, Colleen Flynn-yes, Elizabeth Bauer-yes, Jodie Anderson-yes, Lynn Reinhardt-yes. All those present in favor, none opposed, motion carried.

Reports:

ADRC/Aging Financial Report Account Specialist Lisa Schuh reports the percentage of expenses is low and everything looks well within budget. Questions answered regarding Contributions to the Resource Fair, which were used to offset the cost of lunch this year. The Elder Benefit Specialist budget looks good as well.

Transportation Program presentation by Program Coordinator Angie Schlosser and Program Assistant Julie Nelson. They shared a PowerPoint with details of the duties and responsibilities of each of their positions, as well as the services provided through the Transportation program. Priority for service is given to seniors, disabled, and veteran consumers; other residents are assisted self-pay rides only as volunteer drivers are available. There are currently 17 volunteer drivers who use their own vehicle and are reimbursed mileage, and there are three drivers who use the County vans to transport non-ambulatory consumers and are paid at an hourly rate for transport time. Rides are charged by the mile when transported by a volunteer driver, and by the hour when transported by one of our paid van drivers. Most insurance carriers requiring a commercial insurance policy, which is very costly to the vehicle owner, has been a significant hurdle in attracting volunteers for the Transportation program.

ADRC Manager's Report – Cammi highlighted outreach efforts and community events held recently. There were 40 vendors and approximately 40 attendees at the annual ADRC Resource Fair held in Pepin. A new mindset workshop, Mind Over Matter, was virtually attended by eight women recently, so we will likely offer this again in the future. The Farmers Market Vouchers were again distributed through the ADRC with only a few remaining for this year. The ADRC recently partnered with Human Services, Law Enforcement, and Adult Protection in both Buffalo and Pepin Counties to initiate the File of Life, which are magnets that residents can fill out and display in their home to assist emergency responders with quicker access to important medical and emergency contact information. The team is currently planning for the annual Final Affairs Forum coming up on Thurs Oct 9th at Club 10.

We were just informed yesterday that the ADRC will receive an approximately \$14,000 increase in funding for 2026; anticipate this will be used to help offset the costs related to an annually increasing staff and benefit costs. There are currently no other updates on potential funding changes for 2026.

An update on the 2025 Aging Goals was shared with the board; red ink notes where progress has been. We have done well so far this year, and currently have a couple of goals in progress regarding the Nutrition Program like having interested volunteers do a ride-along on a home delivered meal route.

Business Items:

The proposed **2026-2027 ADRC Governance Contract**, and a summary of the changes, was shared with the board for review. There were very minimal changes – the dates of the agreement and some technical language or verbiage. With this board’s recommendation, this would go to the Human Services Board of Pepin County and the Health & Human Services Board of Buffalo County for final approval. Motion by Elizabeth Bauer, second by Kathy Sweeney to recommend the 2026-2027 ADRC Governance Contract be approved. Roll Call votes taken: Jodie Anderson-yes, Lynn Reinhardt-yes, Terri Vettrus-yes, Deb Betthausen-yes, Kathy Sweeney-yes, Colleen Flynn-yes, Elizabeth Bauer-yes. All those present in favor, none opposed, motion carried.

WestCAP Board Vacancy – Kathy Sweeney has served as the ADRC representative and shares that since joining that board she sees great value in what that board does and feels strongly about continuing to have ADRC representation at their meetings, but is finding it difficult to attend their meetings in-person, due to conflicts with her personal schedule and is asking for someone who can better represent and attend the meetings in person. There is a handout in the board packets today with more information about what being a representative entails, and Kathy invites anyone to reach out to her to talk more about it if they are interested. Jodie Anderson expressed some interest and will reach out to Cammi once she considers it a little more. Kathy could still attend the September meeting in person, if needed.

Board Member Reports/Comments: None

Future Agenda Items: possibly 2026 ADRC/Aging Budgets; if there are any details released between now and then about how the One Big Beautiful Bill might impact the funding for our Aging programs, Cammi will try to have a representative attend our meeting to give updates.

Next Meeting Date/Time/Location: Next meeting will be held Thurs, November 13, 2025 at 9:00am. This will be held in the County Board Room at the Pepin County Government Center in Durand, WI, as well as via Zoom.

Adjournment: Motion by Terri Vettrus, second by Jodie Anderson to adjourn the meeting. Chair Flynn declared the meeting adjourned at 10:00am.

Respectfully submitted by: Tammy Wegner, Administrative Manager/Clerk Assistant, Pepin County

Approved by the ADRC Governing Board on December 3, 2025.



ADRC Chairperson