

PEPIN COUNTY LIBRARY PLAN

I. Mission Statement: To make quality library service available to all Pepin County residents and to provide for funding of that service.

II. Background:

A. The Pepin County Board of Supervisors will appoint a county library planning committee as provided by Wisconsin State Statute 43.11. The committee will consist of 1 member from the Village of Pepin Library Board or Representative, 1 member from the Durand Community Library Board or Representative, 1 Pepin County Board member and 2 residents of Pepin County who live outside the Village of Pepin and the City of Durand.

B. Brief history of both libraries: The Durand Library originated in 1846. Pepin County first became involved with helping to fund the Durand library in 1924. The Pepin Library was started by the Pepin Parent Teachers Association in 1948. Funding by Pepin County for the Pepin Library began in 1948.

C. Pepin County is a member of the Inspiring & Facilitating Library Success (IFLS) Library System. The county appoints a representative to the IFLS Board of Trustees. This representative serves a three-year term. IFLS board member allocations are based on population, so at the present time, Pepin County may appoint one representative to the IFLS Board of Trustees.

III. Current library services to county residents:

A. Inventory/Services:

- Books
- Serial Volumes
- Audio Materials
- Video Materials
- Family History, Yearbooks
- Subscriptions
- Inter-Library Loans
- Scanning/FAX Machine Availability
- Computers
- Copy Machine
- Reference Questions
- Meeting rooms
- Internet Access/Public WIFI Accessibility
- Library of Things (Equipment & other items of Interest)
- Programming for all ages
- Electronic Materials

B. The Durand Community Library is a combination of school library and public library, with each having their own governing board. The Durand Public Library Board has seven members who are appointed by the Durand City Council and serve a three-year term. The Pepin Library is a municipal library with a five-member library board who are appointed by

the Pepin Village Board and serve a three-year term. The Library Board Members could be reappointed for subsequent terms.

C .Current library usage statistics:

1. Methods used to obtain patron and usage statistics:

Durand Public Library and Pepin Public Library-information regarding where a person lives is obtained from the My Online REsource (MORE) shared automated system.

2. Actual usage and residence statistics of both libraries will be available in the following categories:

- a. City of Durand
- b. Village of Pepin
- c. Other residents of Pepin County in a municipality without a library
- d. Residents of adjoining Counties who reside in a municipality with a library (Dunn, Buffalo, Eau Claire and Pierce Counties)
- e. Residents of adjoining Counties who reside in a municipality without a library (Dunn, Buffalo, Eau Claire and Pierce Counties)
- f. Residents of other counties in the state
- g. Residents of other states

3. Annual reports of each library are to be prepared and given each year to the Pepin County Board. They can be accessed at the County Clerk's office or at each individual Library.

IV. Current funding of library services to county residents:

Library budgets are determined each year by the respective Library Boards and approved by the Pepin Village Board and the Durand City Council. Budgets are funded in the following way:

A. Municipal funding:

1. City of Durand is responsible to fund the Durand Public Library along with County funding required by State Statute.
2. Village of Pepin is responsible to fund the Village of Pepin Library along with County funding required by State Statute.

B. County funding:
Pepin County looks at the needs and if possible, contributes the amount funded the previous year plus a percentage based on the percentage of increase in the total county budget less capital projects. The County shall maintain its support for library service at a level not lower than the average of the previous 3 years.

V. Goals and objectives:

- A. To provide all Pepin County Residents with open access to all library services provided by all system member libraries.
- B. To provide funding for library services provided to all Pepin County residents and make the funding of the two libraries as equitable as possible.
- C. Pepin County is to reimburse each public library in Pepin County for service to county residents who do not live in a municipality with a library. Reimbursement will be at or above the minimum level of 70 percent of the cost of library service to those residents, per Wisconsin Statutes s.43.12.
- D. To educate and inform Pepin County residents of the services available to them as a member of IFLS.

VI. Implementation:

By July 1 of each year, libraries must report to the Pepin County Clerk their Library Annual Report of the previous year according to the classifications listed in III. C. 2. above.

- A. Using the methods outlined above in section III.C.1 to gather usage statistics, Pepin County will determine if their present funding meets or exceeds 70% of the cost of providing library service to Pepin County residents who do not live in a municipality with a library. If present funding does not meet the requirements, Pepin County will make the necessary adjustment required.
- B. Using the methods outlined above in section III.C.1 to gather usage statistics, libraries will determine usage of Pepin County libraries by residents of other Inspiring & Facilitating Library Success (IFLS) Library System counties and report that usage to the respective County Clerks and to IFLS.
- C. Using the methods outlined above in section III.C.1 to gather usage statistics, the libraries will determine usage of Pepin County libraries by residents of any counties outside the Inspiring & Facilitating Library Success (IFLS) Library System and will report that usage to their respective County Clerks
- D. Pepin County will reimburse adjoining Counties for Library Services given to Pepin County residents as required by State Statute.

E. Each library will have their own policy regarding service to out-of-state residents.

VII. Future: Each library board will review this plan periodically before budgets are submitted to the municipality and to the county.

The Pepin County Library Commission members approves the above Pepin County Library Plan as written on April 25, 2023

The Durand Public Library Board approves the Pepin County Library Plan on June 19, 2023.

Durand Public Library Board Chair signature : /s/ Linda Elsner
Linda Elsner

The Pepin Public Library Board approved the Pepin County Library Plan on May 22, 2023

Pepin Public Library Board Chair signature: /s/ Alice Auth
Alice Auth

Date/ Place of Public Hearing held : June 21, 2023 at the Pepin County Government Center during the Pepin County Board of Supervisors Meeting.

County Board Action:

Adopted

Defeated

Tabled

By the Pepin County Board of Supervisors on this 21st day of June, 2023

In favor 11 Oppose 0 Absent 1 Abstain 0

/s/ Audrey Bauer
County Clerk

/s/ Tom Milliren
County Board Chair – Tom Milliren