Call to Order
Vice Chair, Ms. Bergmark, called the R/SW/ED/AEEC meeting to order at 9:30 AM

Roll call/establish quorum
Members present: Dorothy Thompson, Steve Anderson, Betty Bergmark
Member absent: Sean Scallon

Others Present
Pamela DeWitt, Christina Lindstrom, Marie Ritscher, Micheal Travis, Mary Wood

Approval of the agenda
There were no changes to the January 12, 2015 agenda.

Public comments on agenda items
There were no public comments on agenda items.

Approval of January 15, 2015 minutes
Mr. Anderson moved to approve minutes as corrected. Second by Ms. Thompson. Motion carried.

2015 Budget Update
Ms. Ritscher presented the UW-Extension Budget Update. Our office has not received an update since the previous meeting. She reminded that money for a printer has been carried over from 2014 budget, waiting on courthouse study of printer needs.

Vouchers and Bills Paid
Mr. Anderson approved the vouchers. Second by Ms. Thompson. Motion carried.

Mr. Scallon entered the meeting.

Wisconsin Nutrition Education Program Agreement
Ms. Ritscher presented the WNEP Agreement letter. Mr. Anderson motioned to approve the agreement and recommended that Mr. Adler, Pepin County Board Chair, sign as the designated county official. Second by Ms. Bergmark. Motion carried.

UW-Extension Office Program Assistant Update
Ms. Wood explained that Ms. Prom, UW-Extension Program Assistant will not be asked to work as Account Clerk in the Highway Department for two days per week. In a related matter, a study group is reviewing all support staff position description titles and classification, which may affect the UW-Extension Office Program Assistant Position.

Resolution to Rescind July 2013 Resolution #21-13 and Abolish the Pepin County Fair Association as a Special Committee of the AEEC
Ms. Thompson motioned to approve the resolution. Second by Mr. Anderson. Motion carried. The resolution will move on to the Finance/Resolution Committee.
Resolution to Approve Budget Modification - Pepin County Fair Association
Mr. Anderson motioned to approve the resolution. Second by Ms. Bergmark. Motion carried.

Pepin County Fair Association, Incorporated Memorandum of Understanding
Ms. Wood explained that the Finance/Resolution Committee requested a MOU before they will approve the above Budget Modification resolution. Ms. Wood is preparing a draft, with input from the Finance/Resolution Committee, AEEC and the Pepin County Fair Association, Incorporated.

Agent Reports
Ms. Ritscher presented the 4-H Youth Development and Wisconsin Nutrition Education (WNEP) Reports. The 4-H Program has grown in the past year, with fifteen new families and one new club. A Shooting Sports program is very successful and meets weekly in Pepin.

Ms. Wood presented the Family Living Program Report, highlighting the upcoming UW-Extension Reality Check Event. She also gave an update on the Pepin County Strategic Planning progress that she is coordinating and other ongoing programs. Ms. Wood also shared information and an invitation to participate in the Capitol Connections, which will be held in Madison on April 30th.

Mr. Travis presented the Agriculture Program Report, highlighting the Farm Bill Trainings that he has been holding. More than 300 farmers have attended the trainings. This is in partnership with the Farm Services Agency. He recently attended a cover crops and soil health conference in Iowa.

Pepin County Fair Association, Incorporated Report
Mr. Scallon presented the Pepin County Fair Association, Incorporated report. They approved their bylaws at their most recent meeting. Donations in excess of $10,000.00 have been secured. He is going to check with Arkansaw residents to learn about possible noise concerns that they might have because of the change in location of the music and social garden. They are hosting the WI Association of County Fairs District meeting on April 15th.

The next meeting will be held on Thursday, April 12 at 9:30 AM.

Respectfully Submitted by: Mary Wood, UW-Extension Department Head

Recycling / Solid Waste & Economic Development Committee Meeting Minutes
February 19, 2015
Pepin County Government Center, Durand, WI

14. Review/Approve RSW/ED Bills Paid:
Jacki Drier distributed bills paid since the last meeting for the months of January part of February. Steve Anderson made motion to approve paid bills and seconded by Betty Bergmark. All in favor, motion carried.

15. Review RSW/ED Deposits:
The committee reviewed the deposits for January & part of February for the Recycling/ Solid Waste & Economic Development Departments.

16. Review Chapter 30 Recycling / Solid Waste Code:
Betty Bergmark made a motion to recommend Chapter 30 Recycling / Solid Waste Code be forwarded to the County Board for approval with incorporating changes as submitted. Steve Anderson seconded motion. All in favor, motion carried.

17. Discussion of planting trees at Waubeek collection site:
Discussed options of purchasing trees through Pepin County Land Conservation Department or transplanting larger trees. The committee agreed that purchasing trees was not the best option as the trees are only 6-12”, larger trees would be too costly and both options would require a lot of maintenance keeping them alive and fencing would be required to keep the deer away from them. In the spring we will measure the area and get pricing on fencing.

18. Office Operations
- The committee received a preview of the new Pepin County website progress.
- Brian Berger – local excavator dug a hole for the Pepin SW/Recycling site for hot ashes at no cost.
- A free Hazardous Materials Awareness & Waste Disposal Training will take place on March 11th at UW-Stout in Menomonie. The Committee feels that this training is a very good idea for all the site attendants.
- Updated Pepin County advertisement in the 2015 WI Indian Head Country Vacation Guide
- Discussed designing a new Pepin County Visitor guide to replace the outdated brochures into one booklet. The committee requested that the department obtain quotes on designing & printing along with the cost structure for advertisements to help pay for the tourism guide. Jacki informed the committee that she had meeting with Joshua Eggleston and Mayor Patrick Milliren from the City of Durand whom are onboard with the idea. Xcel Energy & Pierce/Pepin Cooperative Services will also provide financial assistance to communities as part of economic development growth.
- The Discover Wisconsin production was discussed. The committee feels that possibly in a year or two Pepin County could be ready for the production with strategic budgeting.

19. Public Comments on Issues Other Than Agenda Items:
None

20. Next Meeting Date:
Next meeting date will be Thursday, March 12 at 9:30 am.

21. Adjourn
Sean Scallon made a motion to adjourn the meeting. Steve Anderson seconded motion. All in favor, motion carried. Meeting adjourned at 12:05 pm

Respectfully Submitted by: Jacki Drier

Approved by Committee on 3-12-15

Sean Scallon, Chairman