



Land Conservation and Planning

Pepin County Government Center
 740 7th Avenue West, P.O. Box 39
 Durand, WI 54736

Application Received	
Approved by	
Application Number	

LAND USE PERMIT APPLICATION

Property Owner Name:	Phone #
Mailing Address:	
Email Address:	

Contractor Name:	Phone #
Mailing Address:	
Email Address:	

Project Description: Please provide brief description of development activities:

Site Address:	Town of:
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Parcel Number(s):

Legal Description: _____ Quarter, _____ Quarter, Section _____, T _____ N, R _____ W

Required Information:

Setbacks: Front _____ Rear _____ Left _____ Right _____ OHWM Water _____

Size of Structure(s) _____ ft x _____ ft Height _____ ft | _____ ft x _____ ft Height _____ ft

Sanitary Information: Permit # _____ Setbacks: Sanitary Tank _____ Sanitary Drainfield _____

Applicable Ordinance(s): Highway Setbacks Shoreland Floodplain Bluffland/Great River Road

General Application Requirements

<input type="checkbox"/> Complete Application with Ordinance Specific Checklists	<input type="checkbox"/> Site Plan of Proposed Project Drawn to Scale	<input type="checkbox"/> Estimated Cost of Project	<input type="checkbox"/> Permit Fee
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I certify by my signature that all information presented herein is true and correct to the best of my knowledge. I give permission for the staff of Pepin County Land Conservation and Planning Department to enter my property to verify that the standards of applicable zoning codes are met. I understand that providing incorrect information may cause a delay in the permit process and/or denial of the permit.

Owner/Agent Signature _____ Date _____

Make checks payable to Pepin County. Land use permits are valid for 1 year, except for floodplain permits which are valid for 6 months. A land use permit becomes null and void if no substantial work has commenced on the permitted construction within these time frames; extensions may be requested prior to expiration of the permit and will only be granted once.

NOTICE: PERMIT FEES DOUBLE WHEN WORK BEGINS PRIOR TO ISSUANCE OF PERMITS & APPROVALS

LAND USE PERMIT APPLICATION CHECKLIST

General Application Requirements	<input type="checkbox"/> Completed Land Use Application and Checklist
	<input type="checkbox"/> Site Plan, drawn to scale
	<input type="checkbox"/> Sanitary permit, if applicable
Site Plan Requirements Setback Requirements: Town Road 63 ft from centerline County Road 75 ft from centerline Highway 110 ft from centerline Septic tank 5 ft, Drainfield 10 ft	<input type="checkbox"/> Site plan drawn to scale or aerial map of property with all existing and proposed improvements
	<input type="checkbox"/> Identify setbacks from road and septic system components
	<input type="checkbox"/> More detailed site plans required for shoreland, floodplain, and bluffland permits; see ordinance specific checklists.
General Notes Pepin County staff will review your permit and zoning maps to verify that you have filled out all required information. Both “Structure” and “development” have broad definitions within ordinances, the latter includes excavating, dredging, grading, and other activities – obtain a permit prior to starting your project!	<input type="checkbox"/> Sanitary permits are required prior to the issuance of land use permits under Chapter 15 <input type="checkbox"/> Land Use Permits are required for all new or altered structures in the Towns of Lima, Pepin, and Stockholm under Chapter 21 <input type="checkbox"/> Bluffland/Great River Road land use permits are required in portions of Pepin and Stockholm under Chapters 19 & 28 <input type="checkbox"/> Shoreland land use permits are required in all towns, if the property is within 1000 feet of a lake, 300 feet of a river or stream, or in wetland areas under Chapter 16 <input type="checkbox"/> Floodplain land use permits are required in areas designated as floodplain by FEMA and/or the DNR under Chapter 20. <input type="checkbox"/> The following towns have local zoning and may require local permits: Durand, Frankfort, Stockholm, Waterville, and Waubeek. <input type="checkbox"/> The Villages of Pepin and Stockholm, as well as the City of Durand are zoned, but not administered by Pepin County. <input type="checkbox"/> All Towns in Pepin County require Uniform Dwelling Code permits, which are issued by Fred Weber 715-556-0066
Sign Specific Requirements	<input type="checkbox"/> Additional checklist for signs

If you have any questions, please call zoning staff at 715-672-8897

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Properties who cannot meet minimum standards of ordinances may need to file a request for a conditional use permit, special exception, or variance before a land use permit can be granted