



**PEPIN COUNTY OFFICE OF THE COUNTY CLERK  
AUDREY BAUER**

740 7<sup>TH</sup> Avenue West, P. O. Box 39, Durand, WI 54736  
Phone: 715-672-8857/Email: [countyclerk@co.pepin.wi.us](mailto:countyclerk@co.pepin.wi.us)

***Call the Clerk's office for an appointment for a Marriage License***  
**REQUIREMENTS FOR APPLYING FOR A MARRIAGE LICENSE**

- RESIDENCE REQUIREMENTS** Wisconsin residents getting married in Wisconsin may apply for a Marriage License in any Wisconsin County Clerk's Office. This license is valid anywhere in Wisconsin.
- Applicants that live outside of Wisconsin and are getting married in Pepin County may apply for their license in the Pepin County Clerk's Office.
- Applicants must apply in person at the County Clerk's Office. Both people must sign.
- DOCUMENTS NEEDED** Each applicant must present the following documents:
- Certified copy of birth certificates
  - Current (non-expired) Photo Identification
  - Proof of Residency current address of the last 30 days
  - Proof of how last marriage ended: Copy of divorce, annulment or death certificate
  - Provide Social Security Number
- There is a six-month waiting period after a divorce is final regardless of where the divorce was granted.
- OFFICIANT INFORMATION** The name, email address, mailing address and phone number of the officiant performing the ceremony are needed for the application and license.
- ELIGIBILITY** Requirements for applying for marriage license:
- Both parties must be at least 16 years of age and must be competent to enter into a legal contract.
  - Applicants under the age of 18 must obtain consent of legal guardian. (Forms are available at the County Clerk's Office)
  - Neither party may be married or in a current domestic partnership.
  - If the parties are closer than second cousin proof of sterility if under 55 years old
- VENUE** What county and city, village or town are you getting married in.
- WAITING PERIOD** There is a three-day waiting period between the application date and the issuance of a marriage license.  
This waiting period may be waived for an additional fee.
- LICENSE VALIDITY** Once the marriage license is issued it is valid for 60 days anywhere in the State of Wisconsin
- FEES** \$ 75.00 for Marriage License  
Additional fee of \$ 25.00 for a waiver of the three-day waiting period.

**\*\*\* Please call or email ahead to schedule an appointment to ensure that the Clerk or Deputy is available. \*\*\*\***